

Carnegie Mellon University

TEMPORARY OCCUPANCY SIGNAGE GUIDE



The UNOCCUPIED & CLOSED sign will be hung on spaces not being used.

Rooms with this sign will be deep cleaned once and not revisited except for checks during FMS rounds.

Custodial Services will date and initial the bottom right corner when the room has been cleaned.



The LIMITED USE sign will be hung on locations that could have periodic visitation or low frequency use.

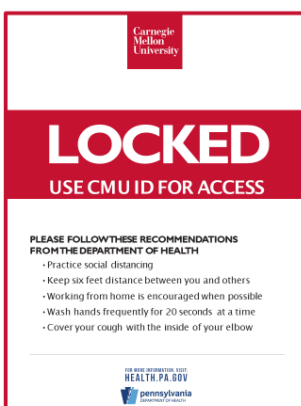
If someone enters the room, they will need to notify FMS by calling 412-268-2910.

Rooms with this sign will be cleaned upon request and will be visited during FMS rounds.

Custodial Services will date and initial when the room has been cleaned.



The PLEASE DO NOT CONGREGATE sign will be posted in common spaces where students, faculty and/or staff frequently gather.



The LOCKED sign will be posted on all building entrances.



The ALL OUTDOOR FACILITIES AND FIELDS ARE UNAVAILABLE sign will be posted in outdoor areas where students, faculty and/or staff congregate.